

The 8th Annual Austin Woman's Film, Music & Literary Fest

Ruta Maya, Thursday, May 22 - Sunday May 25, 2008 Austin, TX

Help The Festival By Being A Volunteer

The Austin Woman's Film, Music & Literary Festival relies on the hard work and dedication of volunteers to survive. Volunteering is an exciting chance to submerge yourself in a community full of artists, programmers and activists. During the festival and the month leading up to it, plenty of opportunities exist to get involved and play a key role in the success of the festival. All types of skills are appreciated and utilized. Please expect to attend one orientation session.

How to Volunteer

The festival takes place May 22-25, 2008 @ Ruta Maya HQ. Plenty of opportunities exist to volunteer during the festival. Please fill out a volunteer information sheet and expect to attend one orientation session.

Volunteer Benefits

Besides being emerged in a community of local and international filmmakers, artists, curators and more, Austin Woman's Film, Music & Literary Festival offers the following benefits to the 2008 volunteers:

For every shift worked (4 hours), you will receive a **single screening/ or music ticket**. This ticket will give you free access to one film screening during the festival. It does NOT include special programs.

For those housing special guests, you will receive a **single screening/ or music ticket**. for each night the guest stays with you. You will also receive a **single screening/ or music ticket**. for your guest's screening.

You may exchange **six (6) single screening/ or music ticket** for a choice of **one (1) Austin Woman's Film, Music & Literary Festival t-shirt** or **one (1) special events ticket**.

Single screening / or music ticket will be handed out at the end of each shift by the Box Office Manager. For those with guests staying with them, your **single screening / or music ticket**. will be available at the Blowin' Up A Spot Headquarters. You can exchange tickets for t-shirts or special events tickets at the HQ as well. By volunteering for the festival, you will also receive the sincere gratitude of the festival staff and guests!

Positions Available Before (and during) the Festival

Office Administration

Surround yourself with an exciting group of cinema, music and poet lovers while helping to organize the festival; includes preparing theatre kits, goodie bags, badges, mailings and sending out call to all artist.

Table Staffers

Sell festival merchandise, distribute literature to publicize the festival, recruit more volunteers, and have fun!

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Street Team

Take festival posters to businesses, schools, around campus, theatres, etc. Get together a team and post flyers everywhere they would be seen.

Hospitality Coordinator (for International and Domestic guests)

Help register and coordinate complimentary housing and transportation (especially bikes) for our incoming international guests. House an out-of-town special guest in your extra room or on your couch. Be the Q&A facilitator and make them feel at home in Austin.

Positions Available During the Festival

Drivers

Be the wings of the festival and help drive special guests and equipment around. This is a great way to meet the guests and possibly even make connections with independent filmmakers, producers, and critics.

Theatre Managers

Represent the festival at its heart—the venues where screenings take place, oversee staff; act as a liaison with the venue; oversee screenings; greet visiting filmmakers, jurors and other special guests; communicate with festival HQ; troubleshoot.

Box Office Manager

Handle and keep records of all sales transactions at the venue, balance out cash drawer, keep track of inventory, request more supplies from HQ if needed.

Tech Goddesses

Work with the Technical Coordinator to help organize and set-up festival screenings and performance venues. Help test the equipment to ensure working order, troubleshoot when problems arise.

Projectionists

Help project the screenings during the festival. Experience projecting 16mm, 35mm and Beta is required. Experience required.

Bartenders

We need **TABC Certified** bartenders to help make our parties all the more enjoyable.

Usher/General Volunteer

Work for the theatre manager, take tickets, count audience members for record keeping, conduct crowd control, and help keep everything running smoothly.

Hospitality Volunteer

Be intimately familiar with protocol concerning guests. Help greet guests when they first arrive at the Hideout. Assist the Hospitality Coordinator with parties and receptions. Make people happy they have arrived in Austin, Texas.

CONTACT: operations@malisite.org or come to our Sunday meetings or get on our list serve.